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# TOWN OF POYGAN

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Spring News Letter 2017

## Town Contacts

### Town Chairman

Martin Johnson (920) 410-6756

### Supervisors

John Meyerhofer (920) 582-4322

Ron Flegner (920) 410-3617

### Treasurer

Trina Herbst-Gutche (920) 582-7458

### Clerk

Julia Reinert (920) 685-2686

### Deputy Clerk

Susan Schwartz (920) 420-2670

### Animal Control

Please contact a Town of Poygan Board member with your animal complaints. Only Town Officers are authorized to surrender stray dogs to the Shelter at the Town's expense. We do not pick up stray cats.

### Assessor

Troy Zacharis (920) 766-7323

Toll Free 1(888)796-0603

### Building Administrator

Martin Johnson (920) 685-6755

(920) 410-6756

### Zoning Administrator

Ron Flegner (920) 410-3617

### Planning and Zoning Secretary

James Heinzelman (262) 689-9544

### Town Hall

(920) 685-0552

### Fax

(920) 685-0553

### Town website

www.townofpoygan.com

### Town E-Mail

townofpoygan@ntd.net

**Advanced Disposal** (920) 685-6666

**Annual Meeting, April 18, 2017**

**7:00 p.m.**

**Town Board Meetings are held the**

**3rd Wednesday of the month at**

**7:00p.m. Changes will be posted.**

**Open Book, TBD**

**Board of Review, TBD**

## ANNUAL DOG LICENSES

**April 1st is the deadline that all dogs over the age of 5 months should be licensed. There is a \$10.00 late fee for each license issued after April 1st.** Owners of dogs not licensed by **JULY 1st WILL BE ISSUED A CITATION.**

To license your dog:

**\*Send a copy of your rabies vaccination certificate showing the date the shot was given, the date next shot is due, the manufacturer's name and serial number.**

**\*Send a check payable to the TOWN OF POYGAN.**

-Costs for dog licenses are-\$5 for dogs that are spayed or neutered.

\$10 for dogs that are not spayed or neutered.

**\*Mail** to the town treasurer, Trina Herbst-Gutche, 9065 County Road B, Winneconne, WI 54986.

**If you no longer have a dog, please contact Trina so that we can keep our records current and you avoid a citation for an unlicensed dog.** If you have questions, call Trina at (920) 582-7458.

If you are missing your dog or find a dog, please call a town board member, we do not have an Animal Control Officer. Warm weather brings abandoned pets from the cities. Residents that surrender these pets or their own to the shelters must pay the fee, only Town Officers can surrender animals at the town's expense.

The town currently has a contract with the Oshkosh Area Humane Society for our stray dogs.

## LAND USE PERMITS

**A Land Use Permit is required** for all new structures and additions **prior** to obtaining a building permit. Ron Flegner, Zoning Administrator issues the Land Use Permits and may be contacted at (920) 410-3617.

## BUILDING INSPECTIONS

**The Town requires UDC Inspections** for all new dwellings as well as additions, decks and remodeling. Information about this process will be provided at the time the building permit is issued.



## BUILDING PERMITS

**Building Permits are required** in the Town of Poygan. If you have a question if a permit is required, please contact Marty Johnson who issues the building permits. Some portions of the town are under County Zoning and approval may be required prior to the Town Building Permit being issued. The fee for the permit is \$40.00 plus one dollar for each thousand dollars of improvement in excess of \$20,000.00. Marty can be reached at (920) 410-6756. If he is not available, please leave a message and he will return your call and make arrangements to meet with you. **If improvements are made without a permit, fines will be issued.**

## ADDRESSES

Please contact the Town Clerk and/or the Town Treasurer with all address changes to ensure that you will receive Town information in a timely manner.

The Town has installed signage, a post with reflective numbers for each address to ensure quick identification in the case of an emergency. If you did not receive an address sign, please call John Meyerhofer at 582-4322.

## REEVALUATION OF PROPERTIES

Town of Poygan will need to do a reevaluation of properties to maintain compliance with the Department of Revenue. Town Assessor, Troy Zacharis began the process in the Summer of 2016. Notice will be mailed to your home for an appointment by Action Appraisers and Consultants. Your cooperation is appreciated.

## SPRING CLEAN UP

As the snow melts and the sun starts to shine, we all have the desire to be outside. Ditches and public areas often gather debris over the course of the year. We would appreciate your help keeping our community clean and in picking up trash or debris when you see it.

## NEW RECYCLING GUIDELINES

### PAPER

#### DO

(Please place in paper grocery bags)  
Fiberboard (12 and 24 pack soda and beer wraps,  
cereal and cracker boxes, etc.)

Phone Books  
Paperback & Hardcover Books  
Newspaper (all sections)  
Corrugated Cardboard  
(boxes flattened)  
Magazines & Catalogs  
Junk Mail & Envelopes  
Office & Writing Paper  
Milk, Juice and Soup Cartons

#### DON'T

Bathroom/Diaper paper  
Gift Wrap  
Tissue paper  
Paper with food on it (pizza boxes)

### CONTAINERS

*(Please place empty containers loosely in  
recycling cart)*

#### DO

Aluminum Cans  
Tin Cans (labels & lids on)  
Empty Aerosol Cans  
Glass food and beverage containers  
(clear, brown & green)  
ALL Plastic Bottles, containers and lids:  
-Dairy containers and lids  
-Produce containers  
-Bakery and Deli containers  
-Soda, Water and Drink bottles

#### DON'T

Aluminum foil/Cooking trays  
Empty Paint cans  
Chemical containers  
Plastic bags, Wrap or Film  
Styrofoam  
Motor oil, Brake and Transmission fluid  
containers  
Metal rings/Necks/Tops on glass jars or bottles

### DISPOSAL OF NEEDLES

Used needles are a hazard! They must **NOT** be placed in your trash or recyclables. Check with your medical provider or pharmacy. The Omro Community Center does offer this service.

### ADDITIONAL ITEMS TO BE RECYCLED

Anti-freeze, Tires, Waste Oil, Yard Waste, Scrap  
Metal, Appliances, Lead Acid Batteries,  
Televisions, and Electronics.

Check with Winnebago County Land Fill. There are charges applied to these items. Call (920)232-1800 for more information.

## PLANTING IN THE TOWN RIGHT OF WAY

Residents of the town are asked not to plant crops or ornamental plantings in the towns right of way. Our road side cutter will cut them off when he cuts the road side ditches. The towns right of way is the area approximately 33 feet from the center of the road. Any question about the right of way, contact Chairman Marty Johnson. Cultivating or other damage to the ditches that disrupts the flow of water requiring the town to clean out the ditches will be charged to the property owner responsible for the damage.

## CONTROLLED BURNS

**The burning of any structure** in the Town of Poygan requires a burning permit issued by the Winneconne/Poygan Fire District. The Sheriff's department should also be notified of any controlled burns larger than the size of a campfire (brush, grass, etc.) The phone number to contact them at the start and end of the burn is 236-7300. Petroleum based products (tires, shingles, etc.) cannot be burned. Doing so can result in a fine from the Town of Poygan, the Department of Natural Resources or both.

## ANIMAL LAND AND BUILDING REQUIREMENTS

**Winnebago County Land and Water Conservation permits** are required for buildings that will house stable animals. Town Zoning Ordinances also require specific lot sizes for stable animals. Properties housing farm/stable animals must register their premise with the State of Wisconsin.

## BRUSH CLEARING

A **sixteen-foot right away** and a four-teen-foot overhead clearance are required for emergency vehicles to access a location. Please ensure that brush and other obstacles are properly removed to allow this access. The Town of Poygan also does brush cutting along Town roads for visibility and to ensure safety in the Town. Locations for brush cutting are determined based upon the need in a

## UPDATED WEB SITE

The first week of April, the town web page will have a new look. You can still access by going to [townofpoygan.com](http://townofpoygan.com).

## PROPERTY TAX PAYMENTS

The town has adopted a policy for the application of real estate tax payments made to the Town of Poygan drop box after midnight on December 31st. Details have been posted at the Town Hall and on the website.

## POYGAN-POYSIPPI SD #1 SECRETARY/TREASURER

Lisa Kallas, W142 Welsch Road, Winneconne, is the secretary/treasurer. Check out the Sanitary District's information on [www.townofpoygan.com](http://www.townofpoygan.com).

## PLANNING AND ZONING

**Planning and Zoning Meetings** are usually held on the 2nd Thursday of the month at 7:00 p.m. Meeting dates are posted at the Town Hall, and on the town's website, under the calendar tab. Any changes to the meeting dates are posted on the website, also available is the contact information, agendas and minutes. James Heinzelman is secretary and the chairman is John Meyerhofer.

## TOWN ASSESSOR

**Troy Zacharias**, of Action Appraisers and Consultants, Inc. is the Assessor for the Town of Poygan. Please be aware the Town Assessor has the right to request to see all properties in the Town. If they are denied access, they will base their assessment on the limited information available, such as exterior measurements and general knowledge of the property. To ensure they are able to accurately complete their job, your cooperation is appreciated.

## FIRE DEPARTMENT

**Please continue to support** The Winneconne/Poygan Fire District. Chicken Fun Night was held February 1, 2017 at the Fin and Feather. This years event **raised over \$10,000**. Thank You for supporting your local fire department.

## THANK YOU

**to all the Volunteer Fire Fighters and First Responders** that serve our community. They save lives and property, and are our Home Town Heroes. Thank You for the fantastic job you do and for services you provide.